

Peter Hunter

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During a productive and effective career in arts and culture I have built up a broad range of creative skills applicable to the literature, performance and visual arts sectors. These skills include general arts administration, event production, organising courses, tour production and creative networking, as well as the promotion and support of individual artists and their work. I am now seeking new opportunities to apply and share these skills and continue my journey of supporting the arts, culture and artists.

SKILLS AND QUALITIES

- ICT MS Office/ Google docs/Libre Office
- Research
- Networking
- Problem solving
- Project evaluation
- Fundraising
- Budget responsibility
- Working to deadlines
- Work alone / in team
- Conscentious
- Copy writing
- Attention to detail
- Graphic design skills
- Critical thinking
- Nurturing new talent
- Supportive
- Creative writing
- Sound and video recording and editing
- ICT web design / website management
- Arts and crafts

I am currently actively seeking opportunities

EMPLOYMENT HISTORY

Freelance Producer – *Musclebound* solo theatre show National tour

2022 – present (P/T)

Artist/writer

2020 - present

- Exhibition assistant, Green Croft Arts *Trailblazers* project (voluntary)
- Selected contributing poet, Hot Poets' *Haiku Futures* project.
- Luminator – Eden Arts *Welcoming the Wolf* project (voluntary)
- Exhibitor – Intro Gallery, StArt *Metamorphosis* exhibition, Carlisle
- Attended 'How to Write a Successful Arts Council Application' event
- Featured reader New Writing North *Read Them Your Writes*
- Featured reader, Berwick Literature Festival
- Ran market stalls at Alnwick Market selling arts and crafts
- Attended monthly online 'How to Enjoy Poetry' series
- Attended 'Writing the Self' online poetry course
- Recipient of ACE DYCP grant to complete a poetry collection

Keeper *This Endless Sea* poetry film intervention by Chloe Smith

2021 (P/T temp)

- Assisting with daily setting up and talking down
- Greeting visitors, explaining the project and answering enquiries
- Collecting feedback and statistics about the project

Apples and Snakes - South East Producer**2009-2020 (P/T)**

Apples and Snakes is a national spoken word development agency

- Organising activities across the SE, including events and workshops
- Booking and contracting artists, organising accommodation and travel
- Organising and promoting workshops
- Sourcing graphics, writing copy and distributing publicity for events and workshops
- Responsibility for an annual regional budget
- Researching and writing funding applications to bolster the annual budget
- Supporting spoken word events across the region and scouting for new artists
- Creating networks with other arts and literature organisations across the region
- Creating networks with community organisations across the region
- Liaising with relevant arts and culture organisations in order to fulfil cooperative goals
- Devising and managing multi-media and cross-platform projects involving artists
- Working to targets and deadlines set by national head office
- Contributing to Apples and Snakes' national projects when required
- Providing project evaluation and feedback for all activities undertaken

Poetry Can - Freelance IT and Admin**2006-2018 (P/T)**

Poetry Can was a Bristol-based poetry development agency

- New website design, population and upkeep
- Collating, writing, formatting and distributing monthly e-bulletin
- Design and layout of annual Bristol Poetry Festival brochures
- Responsibility for social media presence
- Programming contributions to poetry festivals
- Collating and managing entries to the annual Bristol Poetry Competition

Element Arts CIC - Core Member and Founder (Voluntary)**2013-2016 (P/T)**

Element Arts was a community arts organisation aimed at placing art in unusual places

- Contributing to programme ideas and development
- Website design, population and upkeep
- Curating exhibitions and events
- Supporting exhibiting artists
- Invigilator duties

EDUCATION / TRAINING / DEVELOPMENT

- C&G RSA Certificate in Counselling Skills in the Development of Learning **1992**
- C&G FAETC Basic Pottery Skills / IT, Web Design, Desktop Publishing **1988**
- BA Hons, Fine Art, Falmouth School of Art **1986**

REFERENCES AVAILABLE ON REQUEST